

Broken Computer Form

Date: _____

If your computer has issues and needs to be repaired. Please complete all of the following on this form and put it in Rob's mailbox for it to be filed with help desk.

Teacher's Name: _____

Room Number that the Computer is in: _____

Computer Number: _____

Please describe what the issue is. Be as specific as you can be. If an error box appeared on the screen, please include that message in this description as it will help with diagnosis and faster repair times. The more information you can provide the better we can serve you to get it repaired.

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